

**BETHANY COMMUNITY CHURCH
JOB DESCRIPTION**

Pastor of Family Ministries

Summary: The Pastor of Families inspires and leads the congregation in the Christian faith formation of children, youth, and parents.
Location: Bethany Green Lake
Reports to: Executive Pastor/Head of Staff
FLSA Status: Exempt, Full-time

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Inspire and engage the congregation with a vision to build whole-hearted, lifelong disciples in a growing intergenerational community
- Provide Christian formation ministries that are:
 - Integrated across the stages of development from birth through high school
 - Developmentally appropriate
 - Consistent with Bethany's theology
 - Relevant to the daily lives and concerns of children, youth, and parents
 - Designed to support and develop the faith of children, youth, and families
- Recruit and manage staff and volunteers, and equip them to:
 - Guide the Sunday experience of worship, biblical teaching, and community building with children, youth, and families
 - Flourish as educators, leaders, mentors, and teammates
 - Be lifelong learners and build lasting friendships across generations
 - Foster the leadership development of volunteers, including those volunteers who are in college or high school
 - Be good stewards, well-prepared, and using church resources wisely
- Lead the congregation to reach out to the children, youth, parents, and families in the Green Lake area.
- Pastoral and other duties as a member of the Green Lake Staff, Green Lake Oversight Team and Bethany Community Church Staff, including Sunday teaching and worship leadership at Green Lake.

POSITION QUALIFICATIONS

- Biblically grounded follower of Jesus, with advanced theological training, M.Div. preferred
- Lifestyle that reflects devotion to Christ
- Gifted as a leader, 3+ years of experience in leadership or as an educator, preferred
- Conversant in faith and human development, college-level coursework preferred
- Contagious enthusiasm for learning, ability to speak into family relationships and culture
- Strong public speaking and written communication skills
- Bachelor's degree and work experience in a related field required
- Computer skills in Microsoft Office, including Word, Excel, and PowerPoint
- Ability to manage both people and financial resources, experience preferred

OTHER SPECIFICATIONS

- Work Schedule:* Typical work schedule is Sunday through Thursday, 40+ hours/week
- Physical Demands:* Must be able to work in an office environment, often at a computer workstation. Must be able to move between buildings on campus. Must be able to lift small boxes and/or equipment up to 25lbs.
- Working Conditions:* Due to seasonal activity, job duties may often require additional hours and availability outside normal working hours. May require flexibility to adjust work schedule from time to time to work early or later than regular schedule.
The office environment is fast-paced and may be considered stressful, because of numerous urgent and unexpected requests that may require multi-tasking.
Non-smoking building and environment.
- Compensation:* Dependent on experience
- Benefits:* Full benefits for employees working 21+ hours/week including: medical, dental, and life insurance.

This job description is intended to describe the general nature of this job, and may not include all responsibilities that might be required of the person holding this position. This job description is subject to change at any time at the sole discretion of Bethany Community Church, and does not establish a contract for employment.